

Bid Evaluation Report

Evaluation Report- Acquiring of Branch Premises on Rental Basis Model Colony, Karachi

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/651/2015
3	Tender Description	Evaluation Report- Acquiring of Branch Premises on Rental Basis Model Colony, Karachi
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published / SPPRA S.No	SPPRA S.No: 25956 Express Tribune, Daily Express & Daily Ibrat (1 st December 2015)
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Bid Opening Date & Time	18/12/2015 at 1630 Hrs
9	No. Of Bid qualified	01
10	Bid(s) Rejected	-

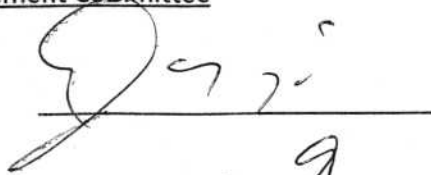
Detail on the above is as follows:

S No	Name of Firm or Bidder	Area	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Estimated Cost= Rs.125/- per sq.ft)	Reasons for acceptance/ Rejection (Qualifying Marks= 70%)	Remarks
0	1	2.a	2.b	3	4	5	6
1	Ms. Saima	1800 sq.ft	Rs. 200,000/- i.e. Rs. 111/- per sq.ft.	Lowest	Rs.14/- per sq.ft below the estimated cost	Qualified- Obtained 87% in the Evaluation Process	Rule 48 has been complied with

Accordingly going by the eligibility criteria offered in the tender document, Serial No.1 stands as qualified bidder & it is also below the estimated cost.

Members Signature- Procurement Committee

Lt. Col. (R) Shahzad Begg
 Head of Administration



Mr. Saeed Jamal
 Chief Financial Officer



Mr. Syed Muhammad Aqeel
 Chief Manager, IDBL Karachi



4 FINANCIAL PROPOSAL

PRICE SCHEDULE

Name & Contact Details of the Bidder SAIMA

Monthly Rent (Lump Sum) 2.00000/

Monthly Rent (Per Square Feet) _____

NOTE

1. Owner will be liable to pay all municipal, government, non-government and other rates, taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement and assessment which may be levied in respect of the Demised Premises.
2. It will be desirable that the property is offered directly by the owners of the premises.
3. For each property separate pay order has to be enclosed as per the amount mentioned in the advertisement given in the newspaper.
4. Rent will commence after one month of signing of agreement.
5. During process of renovation if any NOC is required from the government agencies the lessor is liable to get its approval. 25% amount of the total rent will be withheld till the needful is met.
6. Tenders may be submitted directly by the owners of the premises. No tenders will be entertained if submitted by or through brokers/ agents.
7. If the financial evaluation are the same, then then successful bidder will be the one who has Acquired maximum marks in evaluation phase.
8. Writing of tender reference as given in the NIT on the Envelop, carrying tender document is must or the bank will not be responsible if the documents are not received by the Procurement Committee on time

Signature & Stamp of the Bidder Sr.

Date 9/12/2015

SIGNATURE MEMBERS PC-ADMIN.

Head - Fin Div. S. I. Khan

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: _____

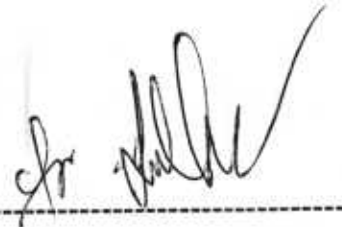
Dated: 16/02/2016
TENDER No: SNDB/ADMIN/TD/651/2015

Acquiring of Branch Premises on Rental Basis at Model Colony,
Karachi
Certificate in Compliance of rule 48 of SPPRA

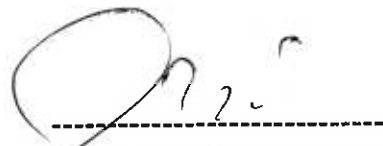
This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows:

S.No	Last tender Unit Price.	Estimated Price	Current tender Price
01	-	Rs.125/- per sq.ft	Rs.111 /- per sq.ft

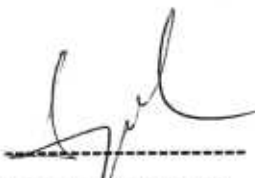
Member Procurement Committee



Head of Finance Division



Head of Admin Division



Member of IDBL

Date: _____

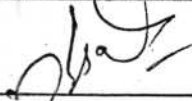
Premises Evaluation Performa


Location: Model Colony
 Bidder: Saima


Serial No. 01
 Pay order No. 14038224

S. No.	Requisite	Max Marks	Marks Obtained as per Documentary Evidence	Marks Obtained After Due Visit by the Premises Committee	Marking Criteria		Documents/ Information to be enclosed
					For Branches in Main Cities	For Branches in Rural/ Interior Areas	
1	Location	40	40	40	On main location (Commercial point of view)		Site Plan
		5			Away / stride the main location		
2	Area	15			3000 sq.ft. to 5000 sq.ft.	1000 sq.ft. to 2500 sq.ft.	Title document of the property
		10			Above 5000 sq.ft.	Above 2500 sq.ft.	
		5	5	5	Below 3000 sq.ft.	Below 1000 sq.ft.	
3	Other Banks in Close Proximity	15	15	15	5 Banks, within 1 km		Names of the Banks with exact distances from the premises offered
		10			3 Banks, within 1 km		
		5			2 Banks, within 1 km		
4	Advance Rent Required	10			1 Year		Tick the appropriate column
		7		7	2 Years		
		3	3		3 Years		
5	Parking Space (Dedicated to the premises)	10	10	10	Above 4 Vehicles	3 Vehicles	Numbers
		5			3-4 Vehicles	2 Vehicles	
		3			1-2 Vehicles	1 Vehicle	
6	Condition of Property	10	10	10	Constructed	Constructed	Map of the premises
		5			Plot	Plot	
Total Marks		100	83	87	Qualified / Disqualified		

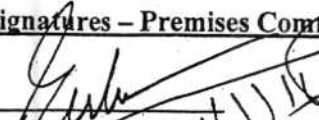
Member Signatures - Evaluation Committee:


 M. Shahid Saleem
 Admin Division

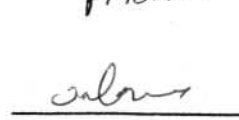

 Mohammad Farooq
 Operation Division


 Dilshad Hussain Khan
 Operation Division
 Finance

Signatures - Premises Committee:


 Group Head


 Member


 Member

Saeed Uddin Khan
 HEAD OF ADMIN DIVISION
 SINDH BANK LTD.

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. _____

Head - Admin Div. _____

Member-IDBL. _____

Date: _____

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

TYPE OF PROCUREMENT

✓
ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Acquiring of Premises-Model Colony

TYPE OF TENDER

✓
SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

18/12/2015

OPENING TIME

1630 Hours

ATTENDANCE (MEMBER PC)

Head of Administration
Chief Financial Officer
Chief Manager IDBL, Karachi

ATTENDANCE (REPS. OF BIDDERS)

NAME	FIRM
<u>Akhtan / SAIMA</u>	

TOTAL BIDS ACCEPTED FOR EVALUATION

01

TOTAL BIDS REJECTED

-

REMARKS

PROCUREMENT COMMITTEE SIGNATURE

Head of Administration: _____

Chief Finance Officer: _____

Chief Manager, IDBL: _____



Faizan Enterprises

To,

Head of Admin

Average Rent for Model colony Malir is Rs: 125/- Per sq. ft.

FAIZAN

ATTENDANCE SHEET
 BID OPENING -

FOR SELECTION OF Acquiring of Branch Premises
Model Colony Branch Date: 18-12-2015

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1	Akhter Saima	By drop		Bud	

PROCUREMENT COMMITTEE SIGNATURE

Head of Administration: _____

Chief Finance Officer: _____

Chief Manager, IDBL: _____