

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LTD
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Scheduled Bank
- 3) TITLE OF CONTRACT Supply of Visa Debit Chip Cards
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/643/2015
- 5) BRIEF DESCRIPTION OF CONTRACT Supply of Visa Debit Chip Cards
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee/ Competent Authority
- 7) TENDER ESTIMATED VALUE 10,500,000/-
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 year
- 10) TENDER OPENED ON (DATE & TIME) Technical(18/12/2015 at1130)Financial(18/12/2015 1130am)
- 11) NUMBER OF TENDER DOCUMENTS SOLD 04
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 04
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 04
- 14) BID EVALUATION REPORT (Sindh Bank Website)
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s Infotel
- 16) CONTRACT AWARD PRICE 9,803,220/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID).
M/s Infotel
M/s Rayyanco
M/s Securprint
- 18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE yes Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE _____
- c) TWO STAGE BIDDING PROCEDURE _____
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

Competent Authority

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S.NO.25671
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Daily express, Tribune and Ibrat on date 04-11-15
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	

39) Date of Award of Contract: 23-02-2016

Signature & Official Stamp of
Authorized Officer

M. RASHID MEMON
Vice President
I.T. Division
SINDH BANK LTD.
Head Office, Karachi.

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset



IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



Tender Ref. No. SNDB/COK/ADMIN/TD/643/2015
Date: 23/02/2016

M/s Infotel Pakistan (Pvt) Ltd,
10th Floor, Jason Trade Centre,
39-A-1, Block 6, PECHS,
Shahrah-e-Faisal,
Karachi.

Subject: **Contract Award- Supply of VISA Debit Chip Cards**

The management of Sindh Bank Ltd is pleased to award the subject contract to M/s Infotel Pakistan (Pvt) Ltd.

Please acknowledge.

Sincerely,

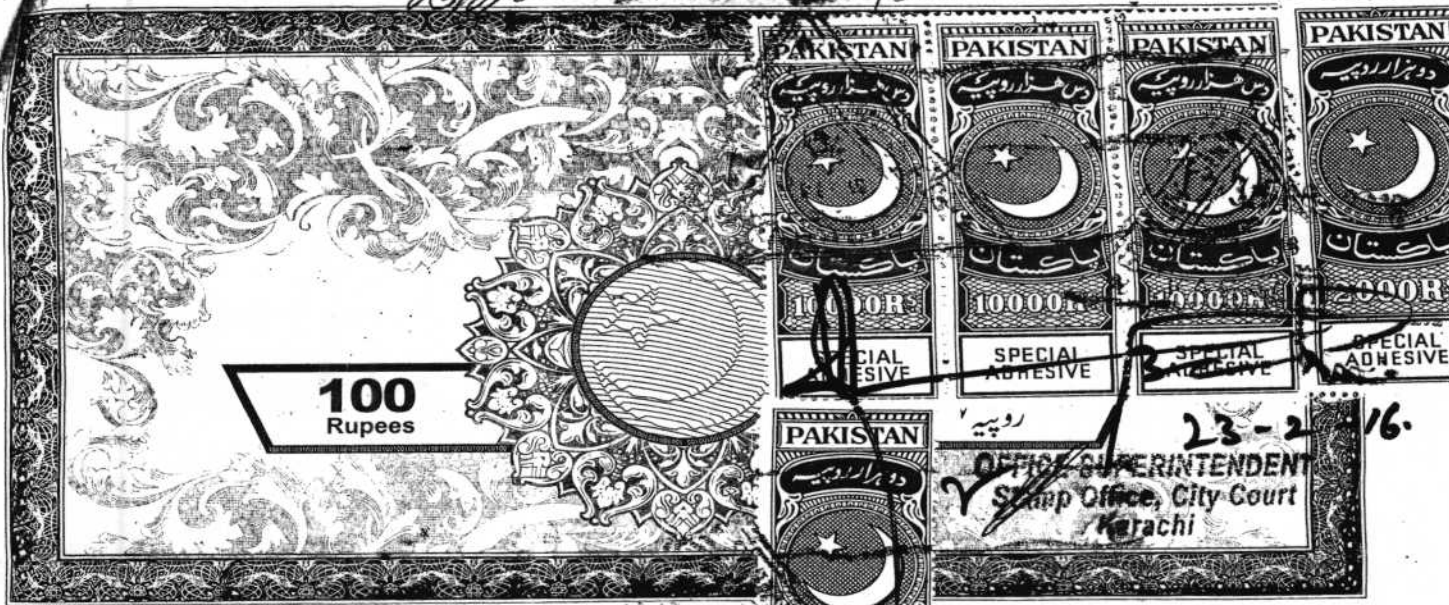
M. Rashid
23/2/2016

M. Rashid Memon
VP/I.T. Division

F924415

Handwritten signature/initials

24500



AHA SIDDIQUI STAMP VENDOR
Licence # 115 Seat # 7, Shed "A"

23 FEB 2016

2016
(RUPEES ONE HUNDRED ONLY)

SR. NO. 14325
ISSUED TO MR. InfoTel Pakistan (Pvt.) Ltd.
ADDRESS 108/7
STAMP VENDOR SIGNATURE [Signature]

InfoTel Pakistan (Pvt.) Ltd.

AGREEMENT

This Agreement is made on this 23rd day of February, 2016, Between Sindh Bank Limited having its head office at 3rd Floor, Federation House, Clifton, Karachi (here in after referred as "The Bank")

And

M/S. InfoTel Pakistan (Pvt.) Ltd. having its registered office at 04, 10th Floor, Jason Trade Centre Block G, PECHS, Shahrach-e-Faisal, Karachi – 75400 (Here in after referred as Vendor).

WHEREAS the Vendor is the dealer/supplier/manufacturer of "VISA DEBIT CHIP CARDS" (Rs. 2000/-).

AND WHEREAS the Bank is inclined to purchase the VISA DEBIT CHIP CARDS as detailed below on the terms and conditions laid down hereinafter for the supply of VISA DEBIT CHIP CARDSs for the BANK for a total sum Amounting Rs. Nine Million Eight Hundred Three Thousand Two Hundred and Twenty Only نوٹری پبلک

Detail of VISA DEBIT CHIP CARDS is as follows.



S.No.:	Item	Unit Cost Rs.:	Quantity	Total Amount Rs.
1.	Chip Visa Debit Cards (Classic Design)	225/-	30,000	6,750,000/-
2.	Chip Visa Debit Cards (Gold Design)	247.22/-	10,000	2,472,200/-
3.	Chip Visa Debit Cards (Platinum Design)	290.51/-	2,000	581,020/-
		Total Amount:	42,000	Rs.: 9,803,220/-



Handwritten signatures and initials

Terms & Conditions:

1. The vendor will provide the performance security in the form acceptable to the Bank for the 10% of the order value for the period of one year from the date of submission of performance security. In case Vendor does not fulfil its commitments the bank reserves the right to enforce the performance security.
 2. The vendor shall supply VISA DEBIT CHIP CARDS as per specifications and upon the recommendations of the Technical / Standardized Committee appointed by the Bank within 2-3 weeks for sample card after the design approval from Visa and mass card will be deliver within 4-6 weeks after sample card approval from the date of receipt of Purchase Order.
 3. The bank will have the option to enforce the performance bond on happening of any one or all the following events.
 - a. If the vendor fails to deliver the VISA DEBIT CHIP CARDS as per agreed Schedule.
 - b. If the vendor fails to get the VISA DEBIT CHIP CARDS inspected by the Technical Committee.
 - c. If the VISA DEBIT CHIP CARDS supplied by the vendor fails to perform as per Bank's requirement.
- In addition the Bank will have the option to cancel the order and offer the same to the lowest bidder.
4. The Vendor is obliged and bound to replace any or all parts broken or damaged in transit at own cost and risk and shall deliver all the VISA DEBIT CHIP CARDSs in good and sound condition.
 5. The vendor also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.
 6. The Bank reserves the right to Test/Check the VISA DEBIT CHIP CARDS to ensure that it is provided as per specification in the tender document. For any discrepancies, the Bank reserve the right to forfeit full security deposit/ cancel the order for the supply and bring the vendor on black list of the Bank forever. The decision of the Bank shall be final and binding upon the vendor.
 7. In the event of the default on the part of the vendor, in the performance of any condition of the contract and if such default is not remedied within 3 days it shall be lawful for the Bank to enforces full or part of the Earnest money / Performance Security and or cancel the whole part of the supply order with vendor and the decision of the the Bank will be the final and legally binding on the vendor.
 8. Proportionate payments against supply of VISA DEBIT CHIP CARDS will be made within Thirty days from the VISA DEBIT CHIP CARDS delivery date.
 9. In case of any dispute at any point the matter will be settled amicably. If the parties do not reach a settlement the dispute will be referred to the Complaint Redressal Committee of the Bank for Dispute Resolution.
 10. Delivery will be made by the vendor at different locations prescribed by the Bank.
 11. In case of failure to supply the requisite within 7 working days after the delivery time, as described under clause-2 of this agreement, Rs.1,000/- per day may be charged.
 12. The term of this agreement shall be for a period of one year, commencing from the date of signing of this agreement.



Handwritten signature and initials over the Hotel Pakistan (Pvt) Ltd seal.

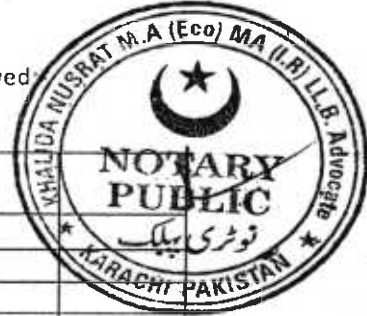
Termination of Agreement by the Bank:

- If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
- If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If issued two (2) warning letter/emails by Sindh Bank Ltd for its unsatisfactory current performance by the Sindh Bank Ltd to the bidder.

Support Escalation Matrix:

For timely addressing of complaints given support escalation matrix will be utilized/followed.

LEVEL-1	Name/Designation (support staff)
First complain if the call is not resolved "within specified response time" (24 hours)	Naqi Imam – Product Manager
	naqi@infotelpak.com
	0300 8286192
LEVEL-2	Name/Designation (Regional Head/Manager/GM)
Second complain, if the call is attended within "Specified Response Time" and not attended / or the problem still unresolved even after complaining at Level-1 (48 hours)	Saleem Ahmed – Manager Card Production
	saleem@infotelpak.com
	0302 8240671
LEVEL-3	Riaz Siddiqui / CEO (CEO of the firm)
Third complain, if the call is attended within "Specified Response Time" and not attended / or the problem still unresolved even after complaining at Level-2	34320008 – 11
	riaz@infotelpak.com
	0300 8230293
Note: Ensure that no column above is left blank	



In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Sindh Bank Limited

Company Name: InfoTel Pakistan (Pvt.) Ltd.

Registered Address:

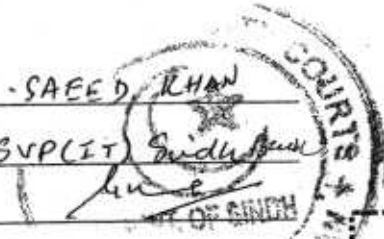
Registered Address: 4, 10th Floor, Jason Trade Center, 39-A-1, PECHS, Block 6, Karachi

Name: M. Anis Iqbal
 Signature: ANIS IQBAL
 Title: EVP/Head of Information Technology
SINDBANK LIMITED
Head Office, Karachi.
 Date: 23/02/2016

Name: M. FARHAN SIDDIQUI
 Signature: [Signature]
 Title: MANAGER PROFILES SALES
 Date: 23-FEB-2016



Witness:
 Name: M. SAEEED KHAN
 Signature: [Signature]
 Title: [Title]
 Date: [Date]



Witness:
 Name: CEO NAQI IMAM
 Signature: [Signature]
 Title: PRODUCT MANAGER

ATTESTED
 Date: 23-02-2016
Khalida Nusrat
KHALIDA NUSRAT
 M.A (Eco) MA (I.R) LL.B
 ADVOCATE NOTARY PUBLIC
 KARACHI PAKISTAN

23 FEB 2016

Date: 04-01-2016

Technical & Financial Proposals Evaluation Report		
(Supply of Visa Debit Chip Cards)		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/643/2015
3	Tender Description	Supply of Visa Debit Chip Cards
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published	SPPRA S. No.25671
6	Total Bid Documents Sold	04
7	Total Bids Received	04
8	Technical Bid Opening Date	18/12/2015
9	Financial Bid Opening Date	18/12/2015
10	No of Bid Technically Qualified	04
11	Bid(s) Rejected	0

Evaluation Report - Supply of Visa Debit Chip Cards

S. No.	Name of Company	Cost Offered by Bidder	Ranking in Terms of Cost	Comparison with Estimated Cost (Rs.10,500,000/-)	Reason for Acceptance/ Rejection	Remarks
	1	2	3	4	5	6
1	M/s. Infotel Pakistan	Rs.9,803,220/- (For 42,000 Cards)	1 st Lowest Bidder	Rs. 696,780/- Below with the estimated cost	Accepted Being the 1 st Lowest Bidder	
2	M/s Rayyanco	Rs.12,270,000/- (For 42,000 Cards)	2 nd Lowest Bidder	Rs. 1,770,000/- Above with the estimated cost	2 nd Lowest Bidder	
3	M/s Secureprint	Rs.13,681,980/- (For 42,000 Cards)	3 rd Lowest Bidder	Rs. 3,181,980/- Above with the estimated cost	3 rd Lowest Bidder	
4	M/s Marshall Engineering & Electronics	Rs.4,489,500/- (For 42,000 Cards)	Disqualified	Disqualified	Disqualified due to e-mail received from M/s Marshall Eng. & Elect. on 31-12-2015 (copy attached).	

Note: M/s. Infotel Pakistan is selected for the Supply of Visa Debit Chip Cards to Sindh Bank Limited being the 1st Lowest Bidder.

Members – Procurement Committee

(Anis Iqbal)
Head of I. T. Division

(Saeed Jamal Tariq)
Chief Financial Officer

(Syed Muhammad Aqeel)
Chief Manager (IDBL) Karachi

Signature



