

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LIMITED/ADMINISTRATION
- 2) PROVINCIAL / LOCAL GOVT./ OTHER SCHEDULED BANK
- 3) TITLE OF CONTRACT Supply & Installation of 30 KVA Generators
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/753/2017
- 5) BRIEF DESCRIPTION OF CONTRACT Same as Above
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs. 1,400,000/-
- 8) ENGINEER'S ESTIMATE  
(For civil works only) -
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 01 Year
- 10) TENDER OPENED ON (DATE & TIME) 09/02/2017 At 1430 Hours.
- 11) NUMBER OF TENDER DOCUMENTS SOLD 01  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT  
(Enclose a copy) 11/03/2017 Attached
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/S Orient Automotive Industries (Pvt) Ltd  
3rd Floor, Hockey Club of Pakistan  
Millium, Karachi
- 16) CONTRACT AWARD PRICE Rs. 1,498,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). 1) M/s. Orient Automotive Industries (Pvt) Ltd.

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE - ONE ENVELOPE PROCEDURE  Domestic/ Local
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC WITH BRIEF REASONS

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_ COMPETENT AUTHORITY \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S. No: 31354/2017
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express & Ibrat 21st Jan 2017
No	

22) NATURE OF CONTRACT

Comm. Work	<input checked="" type="checkbox"/>	Inf.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No

39) Date of Award of Contract: 10/11/17

Signature & Official Stamp of  
Authorized Officer

*Lt Col (R) Shahzad Begg*  
EVP/Head of Administration  
SINDH BANK LIMITED

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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**Supply & Installation of 30 KVA Generator at Mall Road Branch, Lahore  
Bid Evaluation Report**

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/753/2017
3	Tender Description	Supply & Installation of 30 KVA Generator at Mall Road Branch, Lahore
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No: 31354 Express Tribune, Daily Express, Sindh Express (25/01/2017)
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical/Financial Bid Opening Date & Time	09/02/2017 at 1430 Hrs
9	No. of bids qualified	01
10	Bid(s) Rejected	-

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Technical/ Eligibility Inspection	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs. 1,400,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
1.	M/s. Orient Automotive Industries Pvt. Ltd.	Qualified	Rs. 1,498,000/-	Only Bidder	Rs. 98,000/- above the estimated cost	Only Evaluated Qualified Bidder	Rule 48 has been complied with

Accordingly going by the Technical/Financial Evaluation offered in the tender document, M/s. Orient Automotive Industries Pvt. Ltd. is the only qualified bidder after evaluation for Supply & Installation of 30 KVA Generator at Mall Road Branch, Lahore to Sindh Bank Limited.

**Members Signature- Procurement Committee**

Lt. Col. (R) Shahzad Begg  
Head of Administration

Mr. Saeed Jamal  
Chief Financial Officer




Mr. Syed Muhammad Aqeel  
Chief Manager, IDBL Karachi



SIGNATURE MEMBERS PC-ADMIN

Tender Document for Supply, Installation & Maintenance of Generator

4 FINANCIAL PROPOSAL

Head - Fin Div.   
 Head - Admin Div.   
 Member-IDBL. 



PRICE SCHEDULE

(Applicable for the year 2016) Date: \_\_\_\_\_

Name of Bidder ORIENT AUTOMOTIVE INDUSTRIES (PVT.) LTD.

**PART-1 (Section A+B)**

S. No.	Description	Unit	30 KVA
			(Section A)
1	Supply of Diesel Generator with engine and alternator coupled on common skid steel base through anti-vibration mounting pads, fully enclosed in a solid-steel sound attenuated canopy having following specifications: Engine Make: Perkins or equivalent, UK manufactured Alternator Make: Newage Stamford, Leroy Somer or equivalent Prime Rating: 30 KWAs 1500 RPM, 3 phase 04 wires 400V, 50Hz, 0.8 PF Noise level should be 85 dbA @ 1 mete. Economical in fuel consumption. The Generator should be: <ul style="list-style-type: none"> <li>Equipped with all standard accessories, safety switches, sensors and related faulty indications as well as all standard meters on the control panel. The generator should accompany startup batteries, silencer, in built fuel tank and all accessories complete in all respect.</li> </ul>	One	1,304,000/- Rs. _____
2	Foundation: Construction of RCC foundation pad using 1/2 dia MS bar @ 90c both ways	LS.	15,000/-
3	Auto changeover (ATS) - European or equivalent (according to rating of Genset), French contactors, telemechanic	01	70,000/-
4	Installation, commissioning & testing of above generating set with startup Run test at full load for one hour. The vendor is responsible to arrange fuel, oil, coolant etc required for respective operations	Job	20,000/-
5	Providing laying and termination of 04 core PVC/PVC cable of suitable rating as per DG Set capacity for power connection (Pakistan cables or equivalent)	ft 500/-	200 ft. (approx.) x Rs. _____ AS PER ACTUAL
6	Proving, laying and termination of multi core PVC/PVC control cable	ft 275/-	AS PER ACTUAL
7	Making of earth pits (Rod Type) with single core earth cable up to 10 meter distance	Job	14,000/-
8	Approval from Electrical Inspector / Fitness Certificate for Generator set	Job	6,000/-

S. No.	Description	Unit	30 kVA (Section A)
9	Supply and installation of KWH meter, if required	Job	5000/-
10	P/F of distribution board open type of 16SWG M.S. sheet with appropriate size angle iron frame. The panel should has a suitable sheet steel cover with built-in lock if arrangement. The panel shall be applied with red oxide base paint first, then finally finished in enamel spray paint. Panel shall be suitable for 300V - 3 Phase 4 wire 50 cycle A/C system comprising the following & according to rating of Genset (if required): 01 X 200A TP Terasaki, 04 X 50A SP 20 X 15A SP, 20 X 20A SP	Job	15,000/-
11	Permission of CDGK/Municipal approval, if required	Job	6,500/-
12	Transportation charges upto site from warehouse to branch	Job	15,000/-
13	Crane Charges, if required for lifting up to 4 <sup>th</sup> floor roof top	Job	30,000/-
<b>*Total Amount (Sum of Section A</b>			<b>1,498,000/-</b>

\*This total amount will be taken as the financial bid offered by the vendor.

**Note**

- The total cost must includes all taxes, duties and other charges as mentioned in the description column, Stamp duty (as applicable under Stamp Act: 1989), delivery charges upto Sindh Bank Limited at Mall Road Branch, Lahore
- Warranty, 1 year warranty or 2000 hours.
- No advance payment for supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the branch manager.
- Calculation of Bid Security
- 5% of the Total Amount of Part One (SUM OF SECTION A) of the Financial Proposal will be submitted along with tender as Bid Security
- In case it is revealed at any stage after installation of the equipment that the asked specification of the tender have not been met, the amount of the total installation of that specific equipment will be fined to the vendor with appropriate action as deem necessary by the procurement committee.
- Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment or cancellation of tender as will be decided by the Procurement Committee.
- The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work
- A fine of Rs 5,000/- per day will be fined incase of failure to supply and install the Generators after 30 days of the issuance of the prior notice.
- All conditions in the contract agreement attached as Annexure G are part of this tender document.
- The tender will be considered cancelled if the contract agreement/performance security after due signature is not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (7 days) on SPPRA website.
- In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.

Signature & Stamp of Bidder



16  
SIGNATURE MEMBERS PC-ADMIN  
Head - Fin Div. *[Signature]*  
Head - Admin Div. *[Signature]*  
Member-IDBL. *[Signature]*  
Date: \_\_\_\_\_

Date: 16/2/2017

**30 KVA Generator at Mall Road Performa**

Serial No. ①

Bidder: Orient Automotive Pvt Ltd.

S#	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Firm's Status	20	20	Public / Private Ltd.	NTN Certificate / Letter of Incorporation / Company Registration Letter / Certificate of Registration from Registrar of Firm is required to be enclosed	Annexure "A"
		10		Partnership Firm		
		8		Proprietorship		
2	Years in business in the requisite field (As a supplier of Diesel Generator Sets)	10	10	10 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter of Declaration of Commencement of Business is required to be enclosed	Annexure "B"
		8		5 years and above		
		7		2 years and above		
3	Institutions on Cliental List as generator supplier	20	20	3 and above	Letters to be attached duly issued from each concerned Institution	Annexure "C"
		10		1 and above		
4	Average turnover in last 3 years	20	20	On an average of 8 M and above per year	Audit Report or Tax Return of Last 3 Years	Annexure "D"
		10		On an average of 5 M and above per year		
5	Number of Offices in all Provinces:	20		If in all four Provinces	Give complete address along with PTCL landline numbers:	Annexure "E"
		10	10	If in three Provinces		
		8		If in two Provinces		
6	Own Testing and Inspection Facility:	10	10	Yes	Attach Brief Detail	Annexure "F"
		0		No		
Total Marks		100	90			

**Members Signature- Evaluation Committee**

Muhammad Ather Iqbal  
Admin Division

Tahawar Raza  
Operation Division

Dilshad Hussain Khan  
Finance Division

**Members Signature- Procurement Committee**

Lt. Col. (R) Shahzad Begg  
Head of Administration

Mr. Saeed Jamal  
Chief Financial Officer

Mr. Syed Muhammad Aqeel  
Chief Manager, IDBL Karachi

Qualified/Disqualified



Annexure "H"

13. Inspection/Assessment Checklist

INSPECTION/ASSESSMENT CHECKLIST				
S#	Checklist	Yes	No	Comments
1	Proper Store Keeping and Material Management Area	✓		
2	Separate Testing Area	✓		
3	Existence of Safety & Security Policies and its Implications	✓		
4	Fully Equipped & Functional Quality Control Lab Facility	✓		
5	Requisite Qualified Staff	✓		
6	Availability of Tendered Generator Sets	✓		
7	Availability of Spare Parts	✓		

Note: Acquiring of 'Yes' status in all serials of the checklist above is mandatory.

Firm Name: Orient Automation Industries Pvt Ltd.

Site Address: Near Nazim Changanj LIDA Hub Chuski Bahadran.

Date & Time of Inspection: 28/2/2017 @ 11:00 Hours

Result-Inspection Report: QUALIFIED

Overall Report: Qualified / Disqualified

Names & Signatures-Inspection Committee:

1 LT. COL(R) Shehzad Beggs  
(Name)

(Signature)

2 Saeed Jamil Tareq  
(Name)

(Signature)

3 Syed Muhammad Asjad  
(Name)

(Signature)