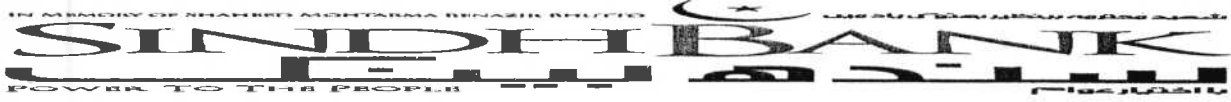


It is to be emailed SPPRA



Dated:07.04.2016

From	Administration Division
To	Deputy Director, SPPRA

Subject: Submission – RULE 50 COMPLIANCE
Supply & Installation of IP Phone Handsets

Dear Sir,

Enclosed please find following documents for submission to SPPRA for Rule 50 Compliance.

Sr.No.	Documents Attached	SPPRA Sr.#
01	1. Contract Evaluation Form 2. Letter of Award 3. Agreement 4. Buyer Record 5. BER 6. Financial Proposal 7. Minutes of Bid 8. Scope of Work 9. Compliance of SPPRA Rule - 48	25897

Kindly confirm once it is get hoisted on your respective websites and subsequently please release their respective IDs for completion of tender process.

Regards,

Farhan A. Siddiqui
AIP-Administration Division

6

FORM "C"



CONTRACT EVALUATION REPORTS SUBMISSION

PROCURING AGENCY: Sindh Bank Ltd TENDER REF: 661/2015
Supply & Installation of IP Phones Handset

Documents required with Contract Evaluation Reports: (Rule-50)

- | | |
|--|-------------------------------------|
| <input checked="" type="checkbox"/> a. Contract Evaluation Form duly Signed & Stamped | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> b. Letter of Award/ work order | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> c. Form of Contract/ Agreement | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> d. Bill of quantities/ schedule of requirements / <u>scope of work</u> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> e. Integrity pact (<u>NOT</u> where applicable.) | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> f. Method of Receiving Courier | <input checked="" type="checkbox"/> |

Initial

Name: _____

Signature: _____

Date: _____

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LTD
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Scheduled Bank
- 3) TITLE OF CONTRACT Supply & Installation of IP Phones Handsets
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/661/2015
- 5) BRIEF DESCRIPTION OF CONTRACT Supply & Installation of IP Phones Handsets
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee/ Competent Authority
- 7) TENDER ESTIMATED VALUE Rs. 450,000/-
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) One year
- 10) TENDER OPENED ON (DATE & TIME) Technical(14/01/2016at 1200)Financial(14/01/2016 1200pm)
- 11) NUMBER OF TENDER DOCUMENTS SOLD 01
(Attach list of buyers) _____
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT
(Enclose a copy) 23 February 2016 (Sindh Bank Website)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s Universal Network System (Pvt) Ltd.
- 16) CONTRACT AWARD PRICE Rs.349,950/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). M/s Universal Network System (Pvt) Ltd.

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE _____ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE _____
- c) TWO STAGE BIDDING PROCEDURE _____
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

Competent Authority

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S.NO.25897
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
--------------------	-------------------------------------	------	--------------------------

23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give details and reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

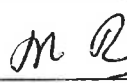
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	<input checked="" type="checkbox"/>

39) Date of Award of Contract: 6-04-2016

Signature & Official Stamp of
Authorized Officer

 **M. RASHID MEMON**
Acting Vice President
I.T. Division
SINDH BANK LTD.
Head Office, Karachi.

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

Date: 09-02-2016

Technical & Financial Proposals Evaluation Report		
(Supply & Installation of IP Phones Handsets)		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/661/2015
3	Tender Description	Supply & Installation of IP Phones Handsets
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published	SPPRA S. No.25897
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical Bid Opening Date	14/01/2016
9	Financial Bid Opening Date	14/01/2016
10	No of Bid Technically Qualified	01
11	Bid(s) Rejected	0

Evaluation Report – Supply & Installation of IP Phones Handsets

S. No.	Name of Company	Cost Offered by Bidder	Ranking in Terms of Cost	Comparison with Estimated Cost (Rs. 450,000/-)	Reason for Acceptance/ Rejection	Remarks
0	1	2	3	4	5	6
1	M/s Universal Network Systems (Pvt) Ltd.	Rs.349,950/- @ 6,999/- for 50 Handsets	Qualified Bidder	100,050/- Below with the estimated cost	Accepted Being the Qualified Bidder	Rule 48 has been complied

Note M/s Universal Network Systems (Pvt) Ltd. is selected for the Supply & Installation of IP Phones Handsets to Sindh Bank Limited being the only qualified Bidder.

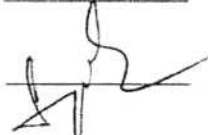
Members – Procurement Committee

(Anis Iqbal)
Head of I. T. Division

(Saeed Jamal Tariq)
Chief Financial Officer

(Syed Muhammad Aqeel)
Chief Manager (IDBL) Karachi

Signature

AC. 14/2/16
S.I.T. 9


IN MEMORY OF SHAHEED MOHTARMA BENAZIR BIHUTTO



9-02-2016

**Subject: Certificate
Compliance of SPPRA Rule 48
TENDER REF NO. SNDB/ADMIN/TD/661/2015**

This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows.

Current Market Price	Current tender Price
Rs.414,000/- @ 8,280/- for 50 IP Phones	Rs.349,950/- @ 6,999/- for 50 IP Phones

M. Rashid Memon
VP/I.T. Division

Signature –Procurement Committee Members

Head of IT

Chief Financial Officer

Chief Manager (IDBL)



Allied Computer Services



Manufacturers Plain & Pre-Printed Computer Stationery,
 Importer, Wholesaler & Supplier Printers, Photocopiers, Fax & Computer
 Peripherals, Complete Range of Ribbons, Toners, Ink Cartridges, Drums,
 Data Cartridges, Networking Items & Office Supplies.
 NTN : 15-06-0901089-7 GST : 12-00-8500-690-28

Address : RB - 3/19/1, D.M. Wafai Road,
 Near H.O. Akhbar Daily "Aman"
 Pakistan Chowk, Karachi.
 Phone : 92-21 32217436, 32210412, 32626806
 Fax : 92-21 32621687
 E-mail : allied.computer123@gmail.com



**SINDH BANK LIMITED,
 HEAD OFFICE BASEMENT
 FEDRATION HOUSE,
 ABDULLAH SHAH GHAZI ROAD, CLIFTON,
 KARACHI.**

SUBJECT: QUOTATION FOR IP PHONE .

Dear Sir ,

With reference to your enquiry regarding supply of following items . we
 are pleased to quote our lowest prices as under : -

<u>ITEMS</u>	<u>VALUE INCLUSIVE TAX</u>
01. ATCOM AT SERIES PS-756	@Rs 8,280/- Each. x 50 = 414,000/-

Delivery : 10 Days
 Prices are inclusive of GST.

Thanking you and assuring you for our best services at all times .

Truly Yours ,
 For ALLIED COMPUTER SERVICES ,

M. UZAIR BAIG



M/S Universal Network System (Pvt) Ltd.

Eligibility Criteria

S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
			Yes	No
1	Minimum 03 Years in business in the relevant field	Letter of Incorporation / Company Registration Letter / Letter of Declaration of Commencement of Business / NTN. (attached as Annexure "A")	Yes	No
2	Turn Over in last 3 Years should be at least 01 million	Audit Report / Tax Return (attached as Annexure "B")	Yes	No
3	Registration with Income Tax and Sales Tax	NTN & GST Certificates (attached as Annexure "C")	Yes	No
4	Offices in minimum 3 major cities. Office in Karachi is mandatory	Complete address along with PTCL landline numbers (attached as Annexure "D")	Yes	No
5	The offered product must have been supplied / installed by the manufacturer in 03 countries including Pakistan	Certificates from Manufacturer (attached as Annexure "E")	Yes	No
6	Company must provide a valid Manufacturer Authorization Certificate for Sale/Deal in Pakistan	Manufacturer Authorization Certificate (Attached as Annexure "F")	Yes	No
7	The Product Quoted in the bid must be currently used by at least one Bank in Pakistan other than Sindh Bank.	Attached Purchase Order (Attached as Annexure "G")	Yes	No
Qualified / Disqualified				

ELIGIBILITY CRITERIA NOTE

- There can be subsequent clarification to this specific tender for which it is advised to keep yourself abreast with the notification being hoisted on Sindh Bank Ltd & SPPRA websites regularly.
- Attachment of relevant evidence in eligibility criteria is mandatory. In case of non-provision of evidence in any of the requisite, bidder will be disqualified

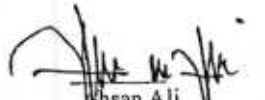
MANDATORY

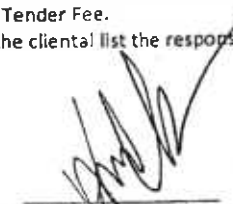
- Attachment of Affidavit (specimen attached as Annexure "H") on stamp paper from the owner of the company.
- Writing of tender reference as given in the NIT on the Envelop, carrying tender document is must or the bank will not be responsible if the documents are not received by the Procurement Committee on time

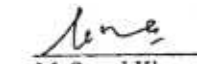
DISQUALIFICATION

The bidder will be considered disqualified during technical/financial evaluation process or after award contract if:

- On black list of SPPRA & Sindh Bank Ltd.
- Issued with two (2) warning letters/emails by the Sindh Bank Ltd in the past to the bidder for unsatisfactory performances.
- Alternate bid is offered.
- Non - Attachment of Annexure "A" (With Financial Proposal) & Annexure "B" (With Financial Proposal if Bank Guarantee is going to be submitted as Bid Security).
- The qualified bidder sublets the contract in any form/stage to any other agency.
- The tender is deposited without Tender Fee.
- If during verification process of the client list the response by any of the bank is unsatisfactory on account of previous performance


Ihsan Ali
AVP/Operations Div.


Dilshad Husain Khan
SVP/Finance Division


M. Saeed Khan
SVP/I.T. Division

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL/FINANCIAL PHASE)

TYPE OF PROCUREMENT: ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME: Supply and Installation of IP Phone Handset

TYPE OF TENDER: SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE: 14-01-2016

OPENING TIME: 12:00 Hours

ATTENDANCE (MEMBER PC): HEAD OF I.T. Division

CFO

Chief Manager, IDBL

	<u>NAME</u>	<u>FIRM</u>	
ATTENDANCE (REPS. OF BIDDERS)	<u>Mr. Ali Raza</u>	<u>M/S Star-Ex Universal Network System</u>	<u>(Pvt) Ltd.</u>
	<u>[Signature]</u>	<u>[Signature]</u>	

TOTAL BIDS ACCEPTED FOR EVALUATION: ①

TOTAL BIDS REJECTED: Nil

REMARKS: _____

SIGNATURE: [Signature]

DATE: 14/1/2016

Members - Procurement Committee Signature	
Head of I.T	<u>[Signature]</u>
Chief Financial Office	<u>[Signature]</u>
Chief Manager, IDBL	<u>[Signature]</u>

ATTENDANCE SHEET

FOR SELECTION OF BID OPENING - Supply and Installation of IP Phone Hand sets

Date: 14-01-2016

S. No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	M/S Universal Network Blue-En	Syeda (Mrs) Mrs. Ali Raza	0301- 2161893	A-48 Block G.P.E.C.H.S	<i>[Signature]</i>

Signature - Procurement Committee Members for IT Infrastructure

Head of IT

Chief Financial Officer

Chief Manager (IDBL)

[Signature]
[Signature]
[Signature]



Universal Network Systems (Pvt) Limited

▪ Express ▪ Logistics ▪ Travels ▪ Technology ▪



SIGNATURE MEMBERS PC-IT

Head - Fin Div. _____

Head - IT Div. _____

Member-IDBL. _____

Date: _____

FINANCIAL PROPOSAL

PRICE SCHEDULE
(Applicable for the year 2015-2016)

Name of Bidder Universal Network Systems (Private) Limited

S.No	Item	Unit Cost	Quantity	Total Amount in Pak PKR
1	IP Phones Handsets PS-756 ATCOM AT Series	6,999	50	349,950/-

*This total amount will be taken as the financial bid offered by the vendor

(Handwritten signatures)

Head Office :
48-B, Block-6, P.E.C.H.S.
Shahrah-e-Faisal,
Karachi.
Tel : +92 21-34327911-6
Fax : +92 21-34327920

Lahore Office:
Universal Network System (Pvt) Ltd.
Adjacent Pakistan Customs AFU,
Cargo Complex, Allama Iqbal
International Airport, Lahore - Pakistan.
Tel : +92-42-36628591-5
Fax : +92-42-36628594

Islamabad Office:
Universal Network System (Pvt) Ltd.
Gerry's Dnata Shed,
Near Shaheen Cargo Complex,
Benazir International Airport, Rawalpindi.
Tel: +92-51-5593679
Fax: +92-51-5593680

UAE Office:
UNIS LOGISTICS LLC DUBAI
Room 20626 Dubai Cargo Village,
Airport Road, P.O.Box 22816
Dubai - UAE.
Cell: +971-50-5341082

Networks:

Hyderabad - Quetta - Sialkot - Faisalabad - Multan - Gujranwala - Sargodha - Peshawar

3 SCOPE OF WORK

Sindh Bank Limited requires 35 IP Phone handsets to be installed and configured with Asterisks IP PABX System. The IP Phones must have following specifications / features.

- 1) SIP Protocol support
- 2) 2 switched 10/100 Mbps Ethernet ports
- 3) Power over Ethernet (PoE)
- 4) VLAN Support
- 5) External Power port and Power adaptor
- 6) LCD with backlight for CLIP (Display the call number or name from caller)
- 7) Full duplex speaker with high voice quality
- 8) Multiple line keys
- 9) Volume control
- 10) Integrated headset jack
- 11) Contact directory
- 12) Must have its own memory to save the configuration and does not reset the configuration on restart
- 13) Support network management
- 14) Wall mountable structure
- 15) The IP phone must have following features:
 - a) Consultation (Set the call on hold, phone must go into dial state)
 - b) Call Transfer (Call transfer attended, semi-attended and blind)
 - c) Call Forwarding - Call Forwarding Unconditional (CFU), Call Forwarding on Busy (CFB) and Call Forwarding on No Response (CFNR)
 - d) Call Conferencing
 - e) Call waiting (A second call is signaled)
 - f) Distinctive ringing (Different ringtones for internal, external and recall)

Delivery : Within 04 weeks after the issue of Purchase Order

Note

This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first. If the 1st lowest bidder is disqualified evaluation criteria, then next lowest bid will be evaluated.

Similarly if 2nd bidder is disqualified, then 3rd lowest bidder will be evaluated and so on.

On qualification of a bidder during this process no further evaluation will be done. Selected bidder must provide a demo/sample unit immediately (within two working days) for necessary inspection/verification of the specifications.