

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LTD
- 2) PROVINCIAL / LOCAL GOVT. / OTHER Scheduled Bank
- 3) TITLE OF CONTRACT Supply of ATM Receipt Rolls & ATM Journal Printer Rolls
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/886/2018
- 5) BRIEF DESCRIPTION OF CONTRACT Supply of ATM Receipt Rolls & ATM Journal Printer Rolls
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee/ Competent Authority
- 7) TENDER ESTIMATED VALUE 3,925,000/-
- 8) ENGINEER'S ESTIMATE  
(For civil works only) \_\_\_\_\_
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) One year
- 10) TENDER OPENED ON (DATE & TIME) Technical(02/03/2018at 1200)Financial(02/03/2018 1200pm)
- 11) NUMBER OF TENDER DOCUMENTS SOLD 01  
(Attach list of buyers) \_\_\_\_\_
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT  
(Enclose a copy) \_\_\_\_\_
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s SyanTech
- 16) CONTRACT AWARD PRICE Rs 4,050,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID) M/s SyanTech

18) METHOD OF PROCUREMENT USED :- (Tick one)

- a) SINGLE STAGE - ONE ENVELOPE PROCEDURE  Domestic/ Local
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE \_\_\_\_\_
- c) TWO STAGE BIDDING PROCEDURE \_\_\_\_\_
- d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE \_\_\_\_\_

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC WITH BRIEF REASONS

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S.NO.36810
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express on Dated 14-02-2018
No	

22) NATURE OF CONTRACT

Domestic Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID. (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD?  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	

39) Date of Award of Contract: 29/03/18

Signature & Official Stamp of  
Authorized Officer

Mohammad Saleem  
Chief Engineer & Vice President  
SINDH BANK LTD.  
Head Office Karachi.

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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<b>Technical &amp; Financial Proposals Evaluation Report</b>		
<b>(Supply of ATM Receipt Rolls &amp; ATM Journal Printer Rolls)</b>		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/886/2018
3	Tender Description	Supply of ATM Receipt Rolls & ATM Journal Printer Roll
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published	SPPRA S. No.36810
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical Bid Opening Date	02/03/2018
9	Financial Bid Opening Date	02/03/2018
10	No of Bid Technically Qualified	01
11	Bid(s) Rejected	0

S. No.	Name of Company	Cost Offered by Bidder	Ranking in Terms of Cost	Comparison with Estimated Cost (Rs. 3,925,000/-)	Reason for Acceptance/ Rejection	Remarks
0	1	2	3	4	5	6
1	M/s Syan Tech	Rs.4,050,000 /-	Qualified Bidder	Rs.125,000/- above with the estimated cost	Accepted being the qualified bidder	Rule 48 has been complied

**Note:** M/s. Syan Tech is selected for the Supply of ATM Receipt Rolls & ATM Journal Printer Rolls to Sindh Bank Limited being the only Qualified Bidder,

**Members – Procurement Committee**

(Kh. Tajammul Hussain )  
Head of HR. Division

(Saeed Jamal Tariq)  
Chief Financial Officer

(Syed Muhammad Asad)  
Chief Manager (IDBL) Karachi


**Signatures**

Date: 09-04-2018

**Subject: Certificate**  
**Compliance of SPPRA Rule 48**  
**TENDER REF NO. SNDB/ADMIN/TD/ 886 /2018**

This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows.

Market Price	Current tender Price
Rs.5,770,075/- (Quotation Attached)	Rs.4,050,000 /- (BER Attached)

  
 M. Rashid Memon  
 VP/I.T. Division

  
 Anis Iqbal  
 SEVP/I.T. Division

**Signature –Procurement Committee Members**

Head of HR-Division



Chief Financial Officer



Chief Manager (IDBL)



# DELTACOM

## Commercial Quotation

### CUSTOMER

Sindh Bank Limited  
Information Technology Division  
3<sup>rd</sup> Floor, Federation House,  
Abdullah Shah Ghazi Road, Clifton, Karachi.

### VENDOR

Deltacom Technologies & Services  
B-95 Block 13 D/2 Gulshan-e-Iqbal, Karachi  
Mr. Syed Ahmed Reza  
Tel No. 021-34832038  
Mobile: 0321-3816022  
Email: [reza@deltacom-ts.com](mailto:reza@deltacom-ts.com)

Quotation No: SBL/140318/001		Date March 14, 2018	Valid till or before: 30 Days	
S. No.	Name of Items	Specifications	Qty	Unit Price PKR
1.	Thermal Receipt Rolls for NCR ATMs	Plain ATM Receipt Rolls with sensor marks Size: 80mm width Length: 1010 ft Core: Plastic Printing: Only Sensor Paper thickness: 55GSM	1,000	1144.00 = 1,144,000/-
2.	Thermal Receipt Rolls for Wincor ATMs	Plain ATM Receipt Rolls with sensor marks Size: 80mm width Length: 1010 ft Core: Plastic Printing: Only Sensor Paper thickness: 55GSM	500	996.75 = 4,98,375/-
3.	Thermal Journal Rolls for NCR ATMs	Plain ATM Journal Rolls Size: 80mm width Length: 250 ft Core: Plastic Paper thickness: 55GSM	10,000	276.36 = 2,763,500/-
4.	Thermal Journal Rolls for WINCOR ATMs	Plain ATM Journal Rolls Size: 76mm width Length: 220 ft Core: Plastic Paper thickness: 55GSM	5,000	272.84 = 1,364,200/-

### Payment Terms:

- All prices are quoted in PKR and delivered inclusive of all taxes, duties, freight and local transportation with delivery at your Head office/Warehouse in Karachi, Pakistan.
- 100% within 15 days after Invoicing.
- Delivery time is after the approval and issuance of PO.

Total = 5,770,075/-

Regards,



Syed Ahmed Reza  
Managing Director - MEP and Scandinavia  
Deltacom Technologies & Services  
Telephone: 021-34832038  
Mobile: 0321-3816022 & 0313-1116362  
Email: [reza@deltacom-ts.com](mailto:reza@deltacom-ts.com)

**Evaluation Performa For ATM Receipt Rolls & ATM Journal Print**

Tender Reference No: SNDB/COK/ADMIN/IT/006/2018


Name of Bidder: M/S SYAN TECH

S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
1*	Minimum 03 Years in business in the relevant field	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business / NTN. (attach as Annexure "1")	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
2*	Turn Over in last 3 Years should be atleast 12 million	Audit Report / Tax Return (attach as Annexure "2")	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
3*	Registration with Income Tax and Sales Tax.	NTN & GST Certificates (attach as Annexure "3")	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
4*	Office in Karachi is mandatory	Complete address along with PTCL landline numbers (attach as Annexure "4")	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
5	The Offered Product in the bid must be currently used by at least one Bank in Pakistan. (Other than Sindh Bank)	Attach Documentary Evidence or Attach Purchase Order with Sample (Attach as Annexure "5")	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<b>Qualified / Disqualified</b>				

**RESULT**

Members Signatures - Evaluation Committee

  
M. Ahsan Ali  
VP/Operations Div.




  
Dilshad Humair Khan  
SVP/Finance Division

  
M. Saeed Khan  
SVP/I.T. Division

Members - Procurement Committee

- 1 HEAD OF I.T
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Signatures

Contract agreement is extendable / renewable up to 3 years only on mutual understanding on same terms & conditions and rates.

**4 FINANCIAL PROPOSAL**

**SIGNATURE MEMBERS**  
 Head - Fin Div. \_\_\_\_\_  
 Head - IT Div. \_\_\_\_\_  
 Member-IDBL. \_\_\_\_\_  
 Date: \_\_\_\_\_

**PRICE SCHEDULE**

(Applicable for the year 2018-2019)

Name of Bidder SYAN TECH

S.NO	Item	Unit Price	Quantity	Total Amount
1	ATM Receipt Plain Censor Thermal Paper Rolls (NCR ATM Machines)	900	1,000	900,000
2	ATM Journal Printer Thermal Paper Rolls (NCR ATM Machines)	180	10,000	1,800,000
3	ATM Receipt Plain Censor Thermal Paper Rolls (Wincor ATM Machines)	900	500	450,000
4	ATM Journal Printer Thermal Paper Rolls (Wincor ATM Machines)	180	5,000	900,000
	*Total Amount			4,050,000

\*This total amount will be taken as price offered by the vendor.

**Notes**

- The company will be considered disqualified from the very outset, if not GST registered.
  - The cost must include all taxes, installation & delivery charges upto Sindh Bank Ltd Head Office & branches countrywide.
  - The cost must include stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
  - No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
  - Calculation of bid security:** 5% of the \*Total Amount will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Bank Ltd.
  - In case it is reviled at any stage after installation of the equipment that the asked specification of the tender have not been met, the amount of the total installation of that specific equipment will be fined to the vendor with appropriate action as deemed necessary by the procurement committee.
  - The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
  - Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
  - All conditions in the contract agreement attached as Annexure G are part of this tender document.
  - The tender will be considered cancelled if the contract agreement after due signature is not submitted with Admin Office after 5 days of completion of bid evaluation report holding period (7 days) on SPPRA website.
  - The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
  - In case the financial bids are the same, the successful bidder will be the one who has the highest turnover of the two bidders.
  - Pre Bid Meeting: Within one week (For Any Clarification)**
- Note: There can be subsequent modification or amendment to this specific tender for which it is advised to keep yourself abreast with the notifications being issued on Sindh Bank Ltd. & SPPRA website regularly.

Signature & Stamp of Bidder




*Sheikh*



ATTENDANCE SHEET  
BID OPENING

FOR SELECTION OF Supply of ATM Receipt Rolls and ATM Journal Water Rolls

Date: 02/03/2018

S. No.	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
①	SAN TECH	JOHAI B	0343 2401641	NAZIMBAR P-A NEW CHALI KHI	

Signature - Procurement Committee Members for IT Infrastructure

Head of IT

Chief Financial Officer

Chief Manager (IOBL)

