

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LIMITED/ADMINISTRATION
- 2) PROVINCIAL / LOCAL GOVT / OTHER SCHEDULED BANK
- 3) TITLE OF CONTRACT Acquiring of Branch on Rental Basal o. Karachi
- 4) TENDER NUMBER SNDB/COK/ADMIN/PO/883/2018
- 5) BRIEF DESCRIPTION OF CONTRACT Same as above
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs.200/- per sq.ft
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 Year
- 10) TENDER OPENED ON (DATE & TIME) 15/02/2018 at 1100 Hrs
- 11) NUMBER OF TENDER DOCUMENTS SOLD 06
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED _____
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 02
- 14) BID EVALUATION REPORT
(Enclose a copy) 15/02/2018
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Mr. Habib Jadoon Tapan House Block 3
BHATTIA VILLAGE
HARIZOR KANUN
- 16) CONTRACT AWARD PRICE Rs.100,000/- Rs.27/- per sq.ft
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID)
1. Habib Jadoon
2. Gul Hassan

18) METHOD OF PROCUREMENT USED :- (Tick one)

- a) SINGLE STAGE - ONE ENVELOPE PROCEDURE Domestic/Local
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	36520
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express & Binnhi Express (20/01/2018)
No	

22) NATURE OF CONTRACT

Domestic/Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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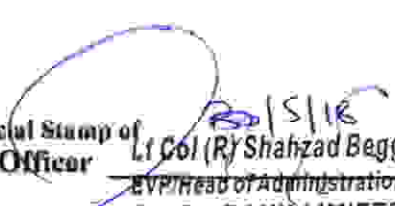
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	no

Signature & Official Stamp of
Authorized Officer


Lt Col (R) Shahzad Begg
EVP/Head of Administration
SINDH BANK LIMITED

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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Mr. Habib Jadoon/Mr. Saleem Khan,
Jadoon House, Block 3,
Bhatta Village
Harbor Kemari.

Subject: Contract Award-Acquiring of Branch Premises on Rental Basis - Kemari

Dear Sir,

The management of Sindh Bank Limited is pleased to acquire the subject premises as per terms and conditions specified in the agreement and scope of work signed at the time of premises visit, please.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,



Lt. Col. (R) Shahzad Begg
EVP/Head of Administration Division

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

Name & Contact Details of the Bidder Geel Hassan

Premises Name Kaerwati

Monthly Rent (Lump Sum) = 200,000/-

Monthly Rent (Per Square Feet) = 178/-

NOTE

1. Owner will be liable to pay all municipal, government, non-government and other rates, taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement and assessment which may be levied in respect of the Demised Premises.
2. For each property separate pay order has to be enclosed as per the amount mentioned in the advertisement given in the newspaper.
3. Rent will commence after one month of signing of agreement.
4. During process of renovation if any NOC is required from the government agencies the lessor is liable to get its approval. 25% amount of the total rent will be withheld till the needful is met.
5. Tenders may be submitted directly by the owners of the premises. No tender will be entertained if submitted by or through brokers/ agents.
6. If the financial evaluation are the same, then then successful bidder will be the one who has Acquired maximum marks in evaluation phase.
7. Writing of tender reference as given in the NIT on the Envelop, carrying tender document is must or the bank will not be responsible if the documents are not received by the Procurement Committee on time.
8. All clauses of the agreement (Attached as Annexure "A") are part of the tender documents.

Signature & Stamp of the Bidder Geel Hassan

Date 14/2/2018

PC-ADMIN

No.
 Member-I.
 Date:

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

Name & Contact Details of the Bidder Shurman
Premises Name Keemari
Monthly Rent (Stamp Duty) = 190000/-
Monthly Rent (Per Square Feet) = 190/-

NOTE

1. Owner will be liable to pay all municipal, government, non-government and other rates, taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement and assessment which may be levied in respect of the Demised Premises.
2. For each property separate pay order has to be enclosed as per the amount mentioned in the advertisement given in the newspaper.
3. Rent will commence after one month of signing of agreement.
4. During process of renovation if any NOC is required from the government agencies the lessor is liable to get its approval. 25% amount of the total rent will be withheld till the needful is met.
5. Tenders may be submitted directly by the owners of the premises. No tenders will be entertained if submitted by or through brokers/agents.
6. If the financial evaluation are the same, then then successful bidder will be the one who has Acquired maximum marks in evaluation phase.
7. Writing of tender reference as given in the NIT on the Envelop, carrying tender document is must or the bank will not be responsible if the documents are not received by the Procurement Committee on time.
8. All clauses of the agreement (Attached as Annexure "A") are part of the tender documents.

Signature & Stamp of the Bidder Shurman

Date 14/3/2018

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. _____

Head - Admin Div. _____

Member-IOBL. _____

Date: _____

Bid Evaluation Report

**Bid Evaluation Report-Acquiring of Branch Premises on Rental Basis
KEMARI, KARACHI**

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TO/883/2018
3	Tender Description	Bid Evaluation Report-Acquiring of Branch Premises on Rental Basis KEMARI, KARACHI
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published / SPPRA S.No	SPPRA S.No: 36520 Express Tribune, Daily Express & Sindhi-Express (29 th January, 2018)
6	Total Bid Documents Sold	05
7	Total Bids Received	05
8	Bid Opening Date & Time	16/02/2018 at 1100 Hrs
9	No. Of Bid qualified	02
10	Bid(s) Rejected	

Detail on the above is as follows:

S No	Name of Firm or Bidder	Area	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Estimated Cost* Rs.200/-per sq.ft)	Reasons for acceptance/ Rejection (Qualifying Marks 70%)	Remarks
1	2	3	3.b	3	4	5	6
1.	Gol Hassan	1128 sq.ft	Rs. 200,000/- i.e. Rs. 178/- per sq.ft	3 rd Lowest	Rs.28/- below the estimated cost	Qualified- Obtained 70% in the Evaluation Process	
2.	Shumail	1000 sq.ft	Rs. 190,000/- i.e. Rs. 190/- per sq.ft	4 th Lowest	Rs.100/- below the estimated cost	Disqualified- Obtained 85% in the Evaluation Process	
3.	Muhammad Imran	3842 sq.ft	Rs.450,000/- Rs.117/- per sq.ft	1 st Lowest	Rs.33/- below the estimated cost	Disqualified- Obtained 60% in the Evaluation Process	
4.	Hatib Jadoon	1600 sq.ft	Rs.190,000/- Rs.127/- per sq.ft	2 nd Lowest	Rs.73/- below the estimated cost	Qualified- Obtained 85% in the Evaluation Process	Accepted for Award of Contract
2.	Amaan	1322 sq.ft	Rs. 600,000/- i.e. Rs. 451/- per sq.ft	5 th Lowest	Rs.251/- above the estimated cost	Disqualified- Obtained 60% in the Evaluation Process	

Accordingly going by the eligibility criteria offered in the tender document, Serial No.4 stands as 2nd Lowest qualified evaluated bidder & it is also below the estimated cost.

Members Signature- Procurement Committee

Head
of Administration

Joint Officer

Agent

ATTENDANCE SHEET
 BID OPENING -

FOR SELECTION OF

BRANCH PREMISES (KARACHI)

Date: _____




S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	GUL HANAN	}	By Deputy		
02	SHUMAIL				
03	M. MIAN				
04	HABIB				
05	AHMED				

Members Signatures: Management Committee

Lt. Col. (R) Shuhad Wajid
 Chairperson-Head of Administration

Mr. Saad Jamal
 Member-Chief Financial Officer

Mr. Syed Muhammad Aqeel
 Member-Chief Manager: IDBL Karachi

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)

TYPE OF PROCUREMENT

ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

KEMARI

TYPE OF TENDER

SINGLE STAGE / SINGLE BIDDING / SINGLE STAGE / TWO STAGE / TWO STAGE / TWO STAGE

OPENING DATE

15/02/18

OPENING TIME

11:30H

ATTENDANCE (MEMBER)

HSA
CFD
CHIEF MANAGER, IODL

ATTENDANCE (NO. OF BIDDERS)

NAME	SIGN
<u>CUC HARJUN</u>	_____
<u>SAHUMAIL</u>	_____
<u>M. MIRAN</u>	_____
<u>HARIB JARJUN</u>	_____
<u>AM YECOM</u>	_____
_____	_____
_____	_____

TOTAL BIDS ACCEPTED FOR EVALUATION

05

TOTAL BIDS REJECTED

1

REMARKS

Member: Minister - Procurement Committee

Lt. Col. (R) Shahrul Hagi
Chairman - Head of Administration

Mr. Saad Jundi
Member - Chief Financial Officer

Mr. Ezzat Muhammad Azzam
Member - Chief Manager, IODL, Gezira

